

State Land Board Meetings Guidelines for Public Testimony

Testimony email: landboard.testimony@dsl.oregon.gov

The State Land Board places great value on information received from the public. Testimony may be spoken during Land Board meetings or submitted in writing. *Please note: Testimony is typically accepted on consent and action agenda items only.*

Providing Testimony When the Land Board Meets In Person

When providing testimony during in-person Land Board meetings, please:

- Sign up to testify on the sign-up sheets at the meeting entrance.
- Submit lengthy or detailed information in writing. Written testimony may be submitted in advance to landboard.testimony@dsl.oregon.gov. Testimony received by 10 a.m. the day before the meeting is provided to Land Board members in advance and posted on the meeting website. Written testimony may also be submitted during the meeting.

Providing Testimony When the Land Board Meets Virtually

When the Board meets by video, the public may provide written or spoken testimony.

- **Providing Written Testimony:** Written testimony may be submitted at landboard.testimony@dsl.oregon.gov. Testimony received by 10 a.m. the day before the meeting is provided to Land Board members in advance and posted on the meeting website. Testimony received after this deadline may not be provided to the Land Board prior to a vote. Please indicate the agenda item your testimony relates to.
- **Providing Spoken Testimony:** The signup deadline to provide spoken testimony at virtual meeting is 10 a.m. the day before the meeting. The signup link is posted on the Land Board Meetings website the week prior to the meeting. After signing up, you will receive a confirmation email containing information about joining the online meeting.

Important Testimony Information

- Testimony is typically accepted on **consent and action agenda items only.**
- The standard time limit is three minutes for each individual; the time available for testimony during Land Board meetings is at the discretion of the Chair.
- Testimony on action items is taken during the item's presentation, before the Land Board votes. Please review the meeting agenda and be present and prepared to provide testimony at the appropriate time.
- The Board cannot accept testimony on a topic for which a formal public hearing has been held or a formal comment period has closed.